

Cherokee Public Library

Library Board Meeting

September 2, 2026

Board meeting was called to order with the following members present: Deb Hankens, Linda Burkhart, Loretta Barrett, Doc Roethler, Tyler Puettmann, Dan Mott, Dan Buck, and Kerry Barrett. Visitors were mayor Tony Puffett, mayor. Missi Rogge from the staff were also present.

Board approved the agenda Linda/ Dan M. The board also approved the minutes from the August meetings Linda/Dan M. A motion was made by Tyler P/Doc and passed to approve the bills. Tyler H will send out the monthly budget review when it arrives from city hall.

Correspondence this month included congratulation letters for Tyler as well as information regarding ILL delivery.

In education the board discussed reviewing the State Library of Iowa's Trustee Handbook, with new trustees being encouraged to review the binder. Libby was the first to review and passed to Kerry Barrett, and not to Dan Buck. Tyler H reminded board members to complete their open meetings law training.

In old business Tyler provided an update that there is a tentative date to have a pre-construction meeting on September 24th, but will let board and staff know as soon as that is finalized.

In new business the board discussed strategic planning regarding the library facility as well as youth services. For the building, the board reviewed plans for an outside project which was not funded by the foundation, but has elements which can be incorporated into future projects. The board also toured the youth department and learned methods Missi is using to engage youth. The upstairs tutoring room was discussed with general consensus to use funding from the school 28E agreement to fund updates to that space. The board also discussed future staffing and the need to assess staffing needs and levels for various parts of the library over the life of the next strategic plan. The emergency and homebound delivery policies were also reviewed with suggestions that staff receive training on how to use fire extinguishers Doc/Dan B.

For librarian reports, Tyler H reported statistics for August noting that library usage and services all saw increases in utilization.

A motion was made and the meeting was adjourned Dan M/Linda. The next meeting is Wednesday, October 7th.