**Cherokee Public Library**

**Library Board Meeting**

**March 3, 2021**

Board meeting was called to order with the following members present: Deb Hankens, Betty Berigan, Linda Burkhart, Lisa Perrin, Julie Wright, Loretta Barrett, Darla Struck. Guest was Peggy Corrington from the DAR group.

Board consensus approved the minutes from the February meeting Darla/Linda. A motion was made by Betty/Loretta and passed to approve the bills in the amount of $4,668.18.

Business not on the agenda was the Dr. Seuss materials which the Seuss trust are removing from print. The library owns three of these books and will now have them as in library use only as a way to discourage theft and resale of the materials Linda/Lisa/Julie. HVAC was shared and approved by the board for the Modern Heating bid of $124,900, as well as a unanimous response to the director’s raise per recommendation of the city council.

In old business, the board discussed hours of operation and events at the library. Board consensus was given current data, to move forward being open Monday 10-6, Tuesday & Wednesday 10-5, Thursday 10-6, Friday 10-5, and Saturday 10-2. Children would be allowed in without an adult present in conjunction with the safe child policy of the library. Masks are still mandated to wear in the building. Board also discussed moving towards regular hours in April Darla/Julie.

In the new business the board addressed a petition by the DAR to house its institutional materials in the heritage room’s collection. It was shared by Peggy Corrington that one can join DAR by proving one had an ancestor who fought in the Revolutionary War. Peggy shared that it is the intention of DAR to control those shelves and the materials before the library “purges” materials. Linda argued that there is an ownership issue with the materials, especially now since the material is not cataloged in the library’s system. Linda furthermore shared that DAR has a mentor program to help new members with the genealogical research to gain membership. Peggy admits that the materials are seldom, if ever used, and that the library could possibly add them to the collection and let the DAR know when the library wants to remove them due to weeding criteria. Betty/Linda moved that the DAR removes the materials, as it sets a precedence for other organizations to house their institutional histories within the library. Board members suggested that materials could be removed on or before April 30, 2021. A letter will also be sent to the DAR, which is signed by the library board president with the above information.

Circulation policy was adopted with phrasing that the director may refuse/restrict/revoke privilege of a patron if convicted of a crime against the library. Furthermore, wording was addressed to add a passport as an acceptable form of photo ID. Addresses were addressed as the common avenue to check out materials rather than individual cards as a way to stop individuals from abusing privileges by checking out too many materials of a certain type. The laptop portion of the policy was suggested to copy everything from Orange City’s policy. Finally, a few typos were addressed Darla/Linda. Internet policy was adopted with the addition of adding Le Mar’s policy regarding warnings and loss of privilege Linda/Lisa.

Raegan shared plans for the summer reading program and the board read Erin’s report to the board pertaining to progress in fixing the catalog. February statistics showed a 23% decrease of physical material circulation, but higher ebook and emagazine circulation.

A motion was made and the meeting was adjourned Betty/Julie . The next meeting is April 7, 2021.