**Cherokee Public Library**

**Library Board Meeting**

**January 6, 2021**

Board meeting was called to order with the following members present: Jomi Anderson, Deb Hankens, Betty Berigan, Linda Burkhart, Lisa Perrin, Julie Wright, Loretta Barrett, Darla Struck, and Al (Alan) Julius via Zoom. Eric List from City Hall attended as well as representatives from Modern Heating.

Board consensus approved the minutes from the December meeting, noting to change the typo from the meeting being in 2021 rather than 2020. A motion was made by Deb/Lisa and passed to approve the bills in the amount of $2,401.39.

In old business, Modern Heating gave their assessment for the HVAC system stating that the boilers and pumps were desperately needing replaced. Modern also shared that the system is quite complex and was unlike furnace and air conditioning units. Modern’s approach was to address what was broken and to address those concerns first and foremost. Linda questioned moving to thermostats for temperature control. Betty and Linda both moved towards modern providing estimates for repairing broken and failing HVAC equipment.

In the new business the board addressed raises given the full-time staff would receive a 3% raise from the city. It was moved that the part time staff raises would be covered through the committee of Jomi, Lisa, and Tyler to see what was possible within the framework of the 2021-2022 budget year Betty/Julie. Gifts policy was assessed with the changes that gifts larger than $500 would be directed to the Library Foundation rather than the Friends of the Library Betty/Darla. Finally, the board addressed the archives agreement and request to support the archives with acquiring a new microfilm reader via a grant. The board moved to decline investing resources/time into that endeavor, but would form a committee of Linda and Julie to meet with the archives and discuss their agreement with the library Linda/Betty.

December circulation statistics showed a decline of 26.5% due to COVID-19.

A motion was made and the meeting was adjourned Jomi, Deb. The next meeting is February 3, 2021.