

Cherokee Public Library

Library Board Meeting

October 4, 2023

Board meeting was called to order with the following members present: Jomi Anderson, Deb Hankens, Linda Burkhart, Loretta Barrett, Darla Struck, Lisa Perrin, Tyler Puettmann, and Jonathon Riggert. Guests were Donna, Hope, Nina, and Missi from the library staff.

Board consensus approved the minutes from the September meeting Lisa/Linda. A motion was made by Darla/Deb and passed to approve the bills in the amount of \$4,103.89. Items not on the agenda were clarifying whether or not to be closed on Friday/Saturday for Veteran's day, since the city holiday is on a Friday. It was moved to close the Friday/Saturday like last year.

Correspondence this month included a letter the Cleaves family, who attended a program and thanked the library for assistance with reference questions. There was also a letter from the state regarding the library needing to cash the state direct aid check as soon as possible as a history of mid-year budget cuts could lead to the money not being around.

In new business the board discussed an amendment to the circulation policy regarding new materials, and how long new materials check out. There was discussion regarding previous rules under former directors where new books were checked out on a week-long period and could not be renewed. After discussion, the board felt the current policy should maintain with a three week circulation period as to be more accessible to adults and to encourage fast readers to utilize some of the materials in the stacks. The strategic plan was unveiled and discussed with the library staff participating in the conversation. It was moved by Linda/Deb to accept the plan as created at the board meeting. From there, board and staff went to tour a few of the areas of the physical building to be addressed.

For librarian reports Missi presented a packet of staff development knowledge from visiting and learning the practices of the Deborah Public Library and other libraries on the way. A major takeaway is that in large, the library functions at a higher capacity than most which were visited.

A motion was made and the meeting was adjourned. The next meeting is November 8th.